

## Application form for mini-grant or material \* for S-Cool-Links activity

Note: Material cannot be applied for unless offered by VVOB on the s-cool-links platform.

### 1. School information

School name	
School address* Street and number	
Extra address line (e.g. building name)	
Province/district	
Postal code	
City	
Country	
School telephone number (incl. country code)	
School email	
Principal's name	
Principal's personal email	
Principal's personal phone number	

\*Please provide address details as complete as possible when applying for material. If approved, material will be sent to this address.

### 2. Our school is applying for (mark X in grey box):

<input type="checkbox"/>	Material	<input type="checkbox"/>	Mini-grant (max. €400)
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### 3. If you selected 'material', please specify below which item you apply for.

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### 4. Bank account details (only if applying for a mini-grant)

Bank account number) <b>This cannot be a personal bank account,</b> but has to be one of the school, or another supporting organization.	
Name account holder	

BIC/SWIFT-code (mandatory)	
Name of bank	
Who will manage the budget?	(name + function in the school)

**4. What activity do you need material/funding for and who will be responsible for the activity?**

Activity/lesson title	
Name of staff member responsible for activity*	
Position (e.g. math teacher)	
Personal email	
Personal phone number	
Total number of school staff involved in activity	

\*This staff member is mandatorily also a member of the s-cool-links platform

**6. Budget planning (only if applying for a mini-grant)**

Description of expenditure	Amount	Currency
Total requested amount		



By submitting this application form we, the principal and staff member, declare to have read, understood and agreed to the terms and conditions of this application (annex 1).

The completed application form will be sent by e-mail (pdf/scan/clear photo) to [info@s-cool-links.org](mailto:info@s-cool-links.org).

Truthfully,

Name Principal

Name staff member

School stamp

Signature

Signature

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**For authorization by VVOB**

For review

Submission date:

For approval

approval date:

Reviewed by:

Signature:

Approved by:

Signature:

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## **ANNEX 1      TERMS AND CONDITIONS v2\_20072022**

Please read the Terms and Conditions (hereinafter referred to as “terms”) carefully before applying for a mini grant or material for a S-cool-links activity through the s-cool-links web platform:

### ***(1) Conditions of application***

1. By applying for a mini grant or school material through VVOB, you certify that you have read and reviewed this Agreement, and that you agree to comply with its terms. If you do not want to be bound by the terms of this Agreement, you are advised not to apply for financial funding. VVOB only grants financial funding for those who have accepted its terms.
2. VVOB decides on an independent basis whether or not the application shall be deemed successful. There is no recourse possible against a negative decision.
3. VVOB further preserves the right to negotiate application and/or any changes that need to be made to it.

### ***(2) Terminology***

1. Under ‘application’ is understood the application for financial funding through VVOB for the sole purpose of obtaining a mini grant to execute and/or prepare a s-cool-links activity or to obtain specific school material to create and/or contribute to the execution of a s-cool-links activity in through the official forms for application as provided by VVOB and annexed to these terms.
2. Under “s-cool-links activity” is understood any activity that develops and/or strengthens the exchange of ideas about climate change and education between teachers of different countries, as well as set up projects together and learn from each other through the s-cool-links web platform.
3. Under “s-cool-links web platform” is understood the platform accessible through the link [www.s-cool-links.org](http://www.s-cool-links.org)
4. Under ‘applicant’ is understood any staff member that is equally a member of the s-cool-links web platform, of an applying school, that will be taking the lead in carrying out the activity in the school as well as fulfilling the application.
5. Under “(applying) school” is understood the schools that are applying with an application for financial funding by VVOB, represented by a staff member.

### ***(3) Eligibility of application***

1. The applicant is mandatorily an active member of the s-cool-links web platform. Other involved staff that will contribute to the creation and/or execution of s-cool-link ideas and/or activities are preferably also registered on the platform.
2. The applicant has the legal capacity of representing the school for the purpose of this agreement.

3. A school cannot apply for a mini-grant or school material unless the applicant priorly joined an activity team on the platform.
4. The information given on the application forms is correct and contain no falsities whatsoever.
5. Schools in non-DAC-countries<sup>1</sup> cannot apply for funds to improve their technical infrastructure (WiFi, computers, projectors etc) to carry out their s-cool-links activities.

**(4) Budget and school material responsibilities**

1. The school receiving the grant takes full responsibility of managing the budget in a professional manner and to execute the foreseen s-cool-link activities.
2. The school applying for specific school material takes full responsibility to use provided material in line with the intended use.
2. School material provided by VVOB or purchased through a s-cool-links mini-grant will only be used to support s-cool-links activities.
3. Upon receipt of school material, the receiving school shall notify VVOB promptly with confirmation of receipt by mail to [info@s-cool-links.org](mailto:info@s-cool-links.org) and this no later than 7 days after receipt.
4. All received funding and/or materials will be spent and/or used according to budget planning and within a time limit of 6 months after the date of receiving the grant.
5. The school will send all supporting documents for expenditure (receipts, etc.) to [info@s-cool-links.org](mailto:info@s-cool-links.org) withing 6 months after the date of grant receipt/ date of receipt of the school material.
6. Any financial funding obtained through a mini grant that is not spent within 6 months counting from the date of receipt of the grant, will be reimbursed by the school and deposited back to the account of VVOB. Any school material received through application, that has not been used for a s-cool-links activity within 6 months after the date of receipt, shall be sent back to VVOB.
7. In the event of force majeure, the applying school shall receive a temporary suspension of its obligations under these terms. Unless the force majeure becomes a permanent hinderance, the school is expected to recommence its obligations under this agreement as soon as the end of unforeseeable circumstance leading up to the force majeure has ended.
8. Any unforeseeable circumstances that do not lead up to a force majeure, though constitute a hardship to execute the agreement in a timely manner, shall be notified to VVOB promptly. VVOB then independently decides to approve an extension for execution or to get the financial funding reimbursed.

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<sup>1</sup> For a full review and to consult the updated list of DAC countries, you may consult the following link : <https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf>

9. Should the provided funding and/or school materials not be used conform the intended use as per the application, VVOB reserves the right to ask the school to execute additional efforts and/or adapt the scope of the foreseen activities.
10. In the event the applying school is in breach of any of the clauses under section (4), VVOB reserves the right to ask reimbursement of the provided financial funding and/or reclaim the provided school materials.
11. Breach of any of the clauses under section (4) may equally result in ineligibility for future financial funding and/or materials by VVOB.

#### ***(5) Reporting on activities***

1. The applicant will on a regular basis exchange updates and results of the foreseen activities on the web platform of s-cool-links under the team board, and share them with other members registered on the s-cool-links web platform.
2. In case the provided school materials are used in an activity, the applicant will post images and videos and/or other instruments establishing visibility on the s-cool-links web platform of the activity.
3. The applicant will primarily consult team members when there's need for (non-financial) support with the activity.
4. Additional support by VVOB can be requested through the s-cool-links web platform's helpdesk.

#### ***(6) Intellectual Property***

1. In the event that the involved schools and/or any of their staff members and/or students, create/develop any materials (tangible or intangible) during the execution and/or in preparation of their activities, the intellectual property rights shall be respectively owned by the school.
2. The school grants VVOB a non-exclusive, worldwide and transferable right to use all of the materials both for internal and external use, as well as for commercial or non-commercial use. VVOB has the right to publish the materials in the way it sees fit.
3. Should the school make use of the materials for any external use and/or communication, as well as within their school network, the school will mention and refer to VVOB by stating the name and logo and mentioning VVOB's support in the project.

#### ***(7) Data protection***

1. The school undertakes to not process any data on behalf of VVOB.
2. Should the schools at any point process data in execution of these terms, they will be expected to process data in accordance with applicable law including, but not limited to the EU General Data Protection Regulation.

#### ***(8) Indemnification***



By applying for the funding, the applicant indemnifies VVOB and its affiliates entirely and holds VVOB harmless against legal claims and demands that may arrive from your use and/or misuse of the financial funding and/or provided materials.

***(9) Limitation on liability***

1. VVOB ensures that all materials sent to applicants are in perfect condition, and the applicants accept the state of materials as being in perfect condition by agreeing to these terms. VVOB cannot be held responsible for any damage caused to the school materials in transport to the applicant.
2. Any additional costs needed for repairs of the school materials will not automatically be funded by VVOB. Should the applicant need repairs to school materials in order to continue a s-cool-links activity, he can submit a new application for a mini grant through the s-cool-links web platform, and describe the specific purpose of the application in a motivation to the address [info@s-cool-links.org](mailto:info@s-cool-links.org). VVOB can decide on an independent basis whether or not the additional application will be approved or not.
3. VVOB is not liable for any damages (personal and/or material) that may occur to the applicant as a result of (mis) use of the provided funding and/or school materials nor for any damage resulting from the application process.
4. VVOB is not liable for any damages (personal and/or material) caused to any third parties by executing the s-cool-link activities, and/or use of the school materials.
5. VVOB cannot be held responsibility for any liable for any product defaults of the provided school materials, nor can these terms give rise to any product liability claim.

***(9) Applicable law***

By applying to the financial funding and/or granting of school materials, you agree that the laws of Belgium, without regard to principles of conflict laws, will govern these terms.

***(10) Disputes***

1. Any dispute relating in any way to this application or to the use of the s-cool-links web platform or to products or to materials or to the funding acquired through these channels, shall be arbitrated by the courts of Belgium, who have exclusive jurisdiction.
2. Before any legal claim is be initiated, parties shall try constitute an amicable solution.

***(12) Invalidity of T&C's of the applicant***

1. By agreeing to these terms, the applicant irrevocably accepts the invalidity of any other Terms and Conditions that could apply to the underlying legal relationship between parties.
2. VVOB reserves the right to edit, modify and change these terms at any time.